

ASF Meet and Confer Notes
Wednesday, July 6, 2016

Meeting Chair –President Davenport

Present: Dr. Davenport, Sara Granberg-Rademacker, Rick Straka, Mike Gustafson, Mark Johnson, David Jones, Robert Fleischman, Sheri Sargent, Brian Breck (HR), Brianna Williamson, Ramon Rinero, Rich Wheeler, Jean Clarke

Dr. Davenport welcomed all the new members to the meet and confer team.

I. Information Items

A. Review of Notes

1. The past notes were not available during the meeting.

B. MSU President's Report

1. The campus is beautiful this time of year. Dr. Davenport has heard many positive comments from students.
2. Dr. Davenport will be hiring an executive assistant in the near future. After one year of trying to go without, it is important to have an assistant for business to proceed as required.
3. Men's Hockey program is applying to become part of NCHC.
 1. Increased cost in "Cost of Attendance" scholarships would be funded with private funds.
 2. Less travel costs
 3. There is no guarantee that because of an application, we will be accepted into the new league. If there was an acceptance, a change would not take place until the 2018-2019 season.
4. The Foundation is talking about the next comprehensive campaign. It is possible it will be a \$150 million over 5 years.
5. Presidents Retreat will be August 9th
6. Convocation will be August 15th
7. Provost Wells is currently in South Africa and will re-sign the MOA with University of Fort Hare.
8. Dr. Davenport turned it over to Mark Johnson to discuss the breach in cyber-security
 1. A faculty member alerted management about a possible breach in security. After a review, it was a former employee that changed grades in D2L and downloaded additional information.
 2. Steps are being taken to try to help this from not happening again.

C. MSUAASF President's Report

1. This is not a slow time for ASF members. We are busy getting ready for Fall Semester, Orientations, updating software, etc.

D. Vice President Student Affairs & Enrollment Management Report

1. Surpassed 17,000 applications for next year (up 11%)
2. Admitted just shy of 10,000 (up 7.2%)
3. Intent to Enroll-New Entering Freshman-up 1.9%
Transfer – up 3.4%
4. Registration report shows we are down 8 students compared to same day last year
5. New Security Director has been hired.
 1. Sandy Schnorenberg will begin August 1st
 2. Suzie Dugan last day is July 27th
6. Orientation is a busy time
 1. May need to think of orientation differently as many can not come to campus because of time and/or finances
 2. Orientation fee may be a barrier to entrance

II. Discussion Items

A. Budget (Rick Straka)

- Not much change in the budget at this point
- Not likely to see bonding or supplemental budget changes
- Target for reduction in 2016-2017 is \$2 Million
- Cabinet will discuss final recommendations/etc. in July

B. HR Topics (Sheri Sargent)

- Introduced Brian Breck as new Assistant Director for Payroll and Benefits
 - i. Updated staff list coming soon so people know who to contact for what areas
- Human Resource Vacancies Shared. Let Sheri know if you see concerns.
- MSU Leadership program will be held again this upcoming year. Applications will be accepted in early fall.
- Professional Development Day details are yet to be determined
- Update on FLSA
 - i. Effective December 1st
 - ii. Mostly Range B & C ASF for those that will be impacted on our campus
 - iii. There is a review of the PD's happening for those employees impacted.
 - iv. Later this summer there will be meetings and plans for implementation
- Information was shared that the Lay-off/Retrenchment announcement at May meet and confer was about a specific area due to programmatic change. Notification was required per contracts.
 - i. These layoffs will not impact ASF faculty.
- Update on HR-TSM (Human Resource Transactional Service Model)
 - i. Areas are being discussed that will move to service center
 - ii. Manager Positions at 4 service centers will be hired soon
 - iii. Financial model still being developed
- Bargaining Representation for VP Facilities Mgmt. Search Committee (Rick Straka)
 - i. A call will be coming soon for membership to serve on this committee.