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## Introductions

- I. Informational Items
  - a. ASF Report
    - i. Successful orientation and Welcome Week – lots of members involved
    - ii. Thanks to administration for BBQ on convocation day
  - b. VP Student Affairs
    - i. Enrollment
      - 1. Down .1% in headcount for fall
      - 2. Up .4% in FYE for fall
        - a. Concurrent Enrollment registrations entered later in the cycle this year resulting in great volatility of registrations through the first week of classes.
      - 3. System is down 4.4% in headcount
      - 4. Thanks to ASF members involved in recruitment events throughout the year
      - 5. Lots of marketing by competitors in the Twin Cities
    - ii. Thanks to ASF for a great Welcome Week
    - iii. Ford Hall air quality?
      - 1. Possible air quality issue in Ford Hall, lab space air venting being investigated based on odor
      - 2. Preliminary test results point to no unsafe levels of toxin in the air, but Facilities is still investigating to ensure safety.
    - iv. Ebola outbreak
      - 1. Intl Student Center and Student Health Services are monitoring CDC and other information regarding spread of the virus. Keeping tabs on these things for the campus.
  - c. President Davenport
    - i. Star Trib article coming out about how our campus is battling alcohol use on college campus.
    - ii. Strategic Priorities – stay the course, not lots of new initiatives
    - iii. Welcome back to everyone!
      - 1. Enrollment looks positive
- II. Discussion Items
  - a. Budget – R. Straka
    - i. Nothing new, looks steady. We will wait to see final enrollment numbers (30<sup>th</sup> day numbers)
      - 1. Retention rates need to grow to avoid minor structural budget deficits due to inflation.
    - ii. We are in a much more favorable position than most of our MnSCU peers
  - b. HR – D. Snaza
    - i. NeoGov – testing online form submission/workflow within this system this fall.

1. Should help speed up and track signatures/approvals throughout these processes.
  - ii. MMB testing new software for classified searches, MnSCU might explore switching to this software for Unclassified searches as well.
  - iii. President Davenport supporting D. Snaza to identify what personnel are needed in HR to ensure they can keep up on searches and deal with important issues.
- c. Update on Integrated Academic Planning – M. Wells
- i. Thanks to ASF for members’ continued involvement in the process.
  - ii. Task forces met throughout the summer
    1. Aug. 20<sup>th</sup> – dialogue session regarding Academic Affairs values.
    2. Late August- new department chairs and deans involved in sessions to support academic mapping.
  - iii. Fall 2014 schedule of activity for each task force distributed at meet and confer
    1. Timeline for completion of final plan draft – May 2015
    2. Implementation will continue through May of 2018
- d. Tobacco Policy update (R. Straka)
- i. Biggest change is to provision on enforcement, no longer requiring the “community” to police itself.
  - ii. Feedback from campus last spring was that enforcement was not adequate.
    1. Faculty and staff – likely to have bargaining unit disciplinary process govern enforcement.
    2. Students – go through the student conduct process.
  - iii. ASF is willing to participate in helping create enforcement solution, but asked administration to be mindful of the staffing resources that will be required to enforce (particularly with students).
- e. Law Enforcement Proposal for City of Mankato – Pres. Davenport, D. Jones
- i. Proposed pilot for the next year that provides a dedicated City of Mankato police officer available and patrolling on campus. (officer would be armed)
    1. Many neighborhoods in town have these officers dedicated, our campus does not currently.
    2. City has the jurisdiction to do this, they have approached us with the conversation.
    3. City Council would fund it, not MSU.
    4. “Shift 2” Late afternoon/evening presence
    5. University Security would really appreciate having one point of contact that we could work with and be familiar with. This would be a benefit when they respond.
  - ii. President believes it might be time to address increase in crime, looking for input.
  - iii. Benefits
    1. Quicker response times, familiar face to respond to our calls for help, opportunity to help select the right person for the job to interact with our students
  - iv. Down sides

1. Image, wrong personality might not treat our students with enough respect.
- f. Construction updates – Paul Corcoran
- i. Carkoski Commons – in design phase, \$25 million project
    1. Ground breaking April 2015, complete December 2016
    2. Phase 3 – Student Health Service space and demo of old building
      - a. MnSCU did not allow for increase to SHS fee
      - b. Need to identify funding for SHS, need time to pay off debt service to create capacity to fund Phase 3
  - ii. Clinical Science building
    1. September ground breaking
    2. \$28 million project
    3. June of 2016 completion estimate
  - iii. Armstrong Hall addition and renovation
    1. Pre-design, creating this document to submit to MnSCU
    2. Solicit these funds in the legislative cycle 2016
    3. Building completion estimate 2022
  - iv. College of Business/Global Solutions
    1. Still in fundraising phase, 100% privately funded
  - v. Morris Hall HVAC renovation
    1. HVAC work in second half of the building, work done summer of 2015
  - vi. CSU elevator replacement on North side of building
  - vii. Crawford Community – D Hall window replacement summer 2015
  - viii. Project list available on the Facilities website (planning and construction)
- g. Graduate Commencement – K. Clark
- i. Conversation by cabinet members about best practices from other institutions
    1. Purpose to enhance experience for students
    2. Purpose also to relieve space constraints with growing graduating classes.
  - ii. Commencement committee (with bargaining unit representation) being asked to vet the idea of Graduate Studies graduation separate from undergrads.
  - iii. 1,500 students at spring commencement, roughly 200 were grad students.
  - iv. Serves the “Thinking and Acting like a Doctoral Institution” strategic priority.
  - v. ASF feedback
    1. Implications to the role ASF members play in these processes
- h. Strategic Partnerships and Education Reorganization (M. Gustafson, M. Wells)
- i. Business background, 27 years at Ecolab – brings business perspective into his role developing partnerships.
    1. M. Gustafson – graduated from GAC, lives in the Twin Cities, spent some time overseas.
    2. B. Hoffman recently elected to the MnSCU Board of Trustees
  - ii. New charge is to develop closer relationship with Academic Affairs and University Advancement.
    1. Students are most important in what this division does.

- iii. Customized Training and Continuing Ed reports through Academic Affairs now.
- iv. Extended Education department moved to Academic Affairs as well.
- i. Academic Mapping (M. Wells)
  - i. Undergraduate maps
    - 1. 63 submitted as “complete”
    - 2. 43 submitted as “draft/non-complete”
  - ii. Master’s maps
    - 1. 3 submitted as “complete”
    - 2. 6 submitted as “incomplete”
  - iii. Doctoral maps
    - 1. 1 submitted as “complete”
  - iv. Deadline for map creation is December 2014
- j. Debrief on Emergency “Network Core” upgrades – E. Clark
  - i. Network core was running on 90% capacity, great risk of failure during the semester. New components were on back order delaying ability to do the work.
  - ii. Actual down time was only 15 minutes!
- k. Institutional Workplan 2014-2015 – R. Davenport, M. Wells
  - i. Reflects what the Board of Trustees expect to see from the campuses and what the Chancellor seeks specific, measurable outcomes from campus presidents.
- l. Football game tonight
  - i. Marching band in place for this year.