

## ASF Meet and Confer Notes

Thursday, October 2<sup>nd</sup>, 2014

Meeting Chair-President Richard Davenport

1. Information Items
  - a. Review of Notes:
    - i. President Davenport commented that the meeting notes are for informational purposes.
  - b. MSU President's Report:
    - i. Come to the pancake feed during Homecoming, all are welcome (family, friends, and children). The cabinet will be serving (you can volunteer too).
    - ii. Recently held the groundbreaking for the clinical sciences building. This will be completed in 2016.
    - iii. (R. Straka) the Civic Center project impacts our women's and men's hockey program and should be completed during the summer of 2016. The 2015-2016 teams will be impacted during the renovation process.
    - iv. (K. Greer) South Central College received a grant, which makes it 1 of 2 community colleges in the nation to have received this grant. This is good for our community and may create transfer (in) opportunities for MSU.
  - c. MSUAASF President's Report:
    - i. Unions united food drive All unions cooperating for ECHO food shelf donations. Final drop off date/site will be the President's Chili Cookoff on Dec 15<sup>th</sup>.
    - ii. Thank you to H.R. for extending the deadline for the Professional Improvement Fund request in response to a technical glitch with our campus email program.
  - d. Vice President for Student Affairs and Enrollment Management Report:
    - i. Head count down .1% (20 students) and down 1% (66 students) in full time equivalent
    - ii. Transfer students enrollment increased compared to last year
    - iii. We need to continue to work hard to recruit and retain our students even though we are doing slightly better than our peer institutions. There is room to improve.
    - iv. (President Davenport) We loose on average 600 first-year students during their first year. Keeping a portion of these improves our numbers and impacts budgeting.
    - v. There is a dinning consultant working on the new food service contract. M. Constantine and C. Janney are leading this project. Thank you to these ASF members.
    - vi. Homecoming is this week.
      1. Note the change to the Homecoming parade route.
      2. Thank you ASF members for attending the Gala and Groundbreaking events

## 2. Discussion Items

### a. Budget (R. Straka)

- i. Tuition income is coming in short for this fall.
  - 1. Headcount related to concurrent enrollment doesn't help incoming tuition numbers.
- ii. The ASF salary adjustments impacts the budget, the degree of impact is still being determined.

### b. HR Topics (D. Snaza)

- i. Veterans Day event is upcoming and similar to last year's event

### c. 2014 Cyber Security Awareness Campaign (S. Dwyer & E. Clark)

- i. See handout
- ii. Oct 6<sup>th</sup> begins a security campaign to protect our network/computers.
- iii. Recently approximately 120 accounts have been compromised.
- iv. Phishing emails are a concern. More campus education coming on how to recognize these destructive emails.
  - 1. Public postings and website information will help inform our campus
- v. (J. Clarke) ASF can help communicate with members via email, send her an email to forward to members if desired.

### d. SaVE Act/MnSCU Sexual Violence Prevention D2L Training (L. Hanson)

- i. See handout
- ii. New regulations impacting training mandated for all new employees and students
- iii. Purpose: To address sexual violence on campus
- iv. The D2L module is ready to launch
- v. Considerations: Should all current employees and students take the module? How do we achieve compliance? Are there sanctions for non-compliance?
- vi. (President Davenport) This is important and we need to achieve the goal.
- vii. Goal is 100% compliance for new students and employees
- viii. Chancellor's office mandate: implement this fall.

### e. Law Enforcement Proposal for City of Mankato Feedback (D. Jones)

- i. The proposal: The City of Mankato will provide an officer during the second shift to be assigned to our campus. This is a "community policing" effort.
- ii. Collect feedback on this proposal and bring to the Nov 13<sup>th</sup> meeting.
- iii. (J. Clarke) Educating our campus about the role of a police on campus has become a recognized need through discussions of this proposal.
- iv. (President Davenport) The city has the authority to implement this. They are asking for campus input, so we are giving them the courtesy of a response.

3. Additional Discussion Topics:

a. Legislative Update (President Davenport)

- i. Questions remain regarding if the house will remain DFL
- ii. Get the message out to all that voting is important
- iii. MnSCU and U of M recommend tuition freezes. “buy down” related to tuition freeze is important and has an impact on our campus.
  1. (R. Straka) A “buy-down” is when the legislature gives an appropriation to cover tuition freeze differential
- iv. House Higher Ed Committee: in discussions regarding the relief of student loan debt.
- v. (President Davenport) Hopes that MSU receives all of the tuition dollars lost through “buy down,” yet often the formula may not allow for that amount
  1. The budget recommended by the Chancellor to the legislature that is being supported.

b. Provost M. Wells:

- i. Academic mapping-
  1. By the end of fall semester, the goal is to have 100% completed.
  2. Currently 49 programs are yet to be completed
  3. Thanks for supporting all the progress being made
- ii. Hobson’s Agile Grad—we are moving in the direction of using this module.
- iii. Academic Planning—Department chairs are assessing what programs look like now and what they may look like a few years from now.
- iv. Attend “sip and chat” with the Provost

4. Next Meeting: Nov 13<sup>th</sup>

Respectfully submitted: Jamie Van Boxel; MSUAASF Secretary