

DRAFT NOTES
MSUAASF Meet and Confer
January 23, 2014

Attendance: R. Davenport, S. Murray, E. Clark, G. Wilkins, M. Worrell, M. Lagerquist, M. Wells, L. Akey, B. Jones, R. Wheeler, D. Jones, R. Straka, H. Morris, D. Snaza, K. Clark, J. Myers

I. Informational Items

- A. Minutes from 11/21/13 were approved. It was noted by President Davenport that we will now refer to these as “notes” instead of “minutes”. They will not be approved; they will just be open for discussion. They are a recording of the conversation but not as formal as minutes.
- B. MSU President’s Report (President Davenport)
- Attended 2 day Board of Trustees meeting. New hires in the system include a permanent hire of John O’Brien as Vice Chancellor of Academic and Student Affairs and Ramon Padilla as CIO. Davenport is pleased to see that Chancellor Rosenstone has hired mostly under-represented populations that are reflective of our student population.
 - Board of Trustees discussed *Charting the Future* and the details are starting to roll out. There is an ambitious timeline and task forces will begin soon. There is support for the chancellor with this plan.
 - Discussion also about metropolitan baccalaureate completion programs, especially serving the central corridor. Metro State does not have the capability to do it all, so we will play a major role in this goal. Our stronghold is still at Normandale.
- C. MSUAASF Report (Shirley Murray)
- Thanks to Provost Marilyn Wells and Lynn Akey for speaking at our MSUAASF general membership meeting regarding the Academic Master Planning that has started.
 - MSUAASF appreciates the ability to give input on future holiday designations for 2014-15.
 - Pleased to see a pretty hiccup-free rollout of the Star ID login changes. Appreciated the roving tech support of ITS.
- D. Student Affairs Associate Vice President Report (David Jones)
- Enrollment numbers are down .9% from this time last year, but mostly in concurrent and PSEO students. This is not of too much concern as these are cost mutual students.
 - International population increased again; having a banner year this year.
 - Up 2.5% in applications and 1.9% in acceptance.
 - Student Affairs is putting lots of energy into education and awareness of scholarships. There will be a Scholarship Fair on February 5th.
 - Einstein’s Bagels opened in the former Myers Marketplace location. They are experimenting with extended weekday and weekend hours. Positive feedback so far.
 - Agile Grad demonstrations on February 12th – 8:30 am, 10:30 am, 1 pm in CSU – no reservations necessary. Seeking campus feedback on this product.
 - The Counseling Center moved to CSU 284 – renovations allow them to expand services.

II. Discussion Items

- A. General Budget Update (Rick Straka)
- Tuition budget is not going to see a significant shortfall thanks to some increased revenue from grad students and non-resident students (who pay higher tuition). Still, it’s important to remember that a 1% change in enrollment equals roughly \$900,000.
 - Institutional equipment requests are in and recommendations will be given to cabinet.
 - Undergraduate tuition will be frozen next year

- There will be a comprehensive review of orientation fees, right now there is a moratorium on any new orientation fees
 - Bonding session is good news for Mankato as the civic center expansion is on the list, but the Clinical Science building is not on the list. President Davenport will be working with local legislators to get a bill through the house and senate.
 - February 6th Governor Dayton is here in Ostrander Auditorium. Come ask him your questions and share your opinions.
- B. Human Resources (DeAnn Snaza)
- Vacancies were shared. Two MSUAASF positions have been classified as a “C” range:
Belize Initiative position (fixed term)
Master of Social Work Field Director (probationary)
 - Holiday dates have been gathered from all bargaining units and will be shared with President Davenport next week
- C. Interim Dean of On-Line and Extended Education Strategy & Partnerships (MSUAASF)
- Call went out for nominations, planning for an announcement early/mid next week
- D. University Advancement Transition Update (MSUAASF)
- Position posting for the permanent position for Alumni Relations Director
 - Newly named position “Director of Stewardship and Advancement Services” will help raise the prominence of stewardship & donor relations
 - No plan to immediately fill Chief of Staff position that was vacated by Ann Fee
- E. Severe Weather and University Closing (MSUAASF)
- So far this winter there have been many school closings and even one day when all schools in MN were closed. Clarification of the policy and procedures of Minnesota State Mankato were given. The decision resides with the President or designee (Associate Provost). Conditions that warrant consideration include: heavy snowfall in a short period of time, ice storm, high winds, and closure of local, county and state roads.
 - Class cancellation is different than university closure
 - Notifications are 5 am (for day classes) and 2:30 pm (for evening classes)
 - Working from home is not favored – need to use leave time and/or work with supervisor to reach a compromise. It is not expected, however, that you go against recommendations (ex. Road is closed from Mankato to Twin Cities – do not drive up there for a meeting)
 - ASF appreciates that the messages sent encourage personal safety when making decisions
- F. Academic Planning (Marilyn Wells)
- Reiterated there will be opportunities for MSUAASF to serve on committees and give feedback. The opportunities and expectations of involvement will be spelled out so people know what they are volunteering for.
- G. Academic Mapping Workshop (Marilyn Wells)
- 3 days this week - all workshop were filled so that’s a good sign
 - The workshops really looked at this from the eyes of the student and what type of map they need to help them complete their coursework and graduate on time
 - Videos of the workshops will be available online in the near future