

DRAFT MINUTES
MSUAASF Meet and Confer
September 5 2013

Attendance: R. Davenport, S. Murray, D. Jones, E. Clark, M. Wells, R. Straka, K. Clark, K. Greer, S. Sargent, R. Wheeler, B. Jones, J. Myers, M. Worrell, G. Wilkins, M. Lagerquist, J. Clarke

I. Informational Items

- A. Welcome to the new administrators and introductions.
- B. Minutes from 5/9/13 meeting were approved.
- C. MSU President's Report (President Davenport)
 - Retention and enrollment are up for Fall Semester. Thank you to all staff for your hard work. President Davenport sees enrollment as dollars. He is hoping for increased service dollars and Big Idea funding to remain with the increased enrollment.
- D. MSUAASF Report (Shirley Murray)
 - Positive Summer Experiences with Orientation and Fall Start Up
 - Negotiations are continuing for the new contract
 - New administrators will be invited to attend future general membership meetings.
 - Charting the Future-individual reaction is being encouraged. State Meet and Confer on Friday, September 6th to discuss membership stance. We are encouraging people to look at goals of MSU and ASF.
- E. Vice President Student Affairs & Enrollment Management Report (David Jones)
 - As of Tuesday September 3rd enrollment was up 121 new students and 407 students overall (2.8% increase)
 - Thank you to all who helped with "new" approaches to enrolling new students (events, etc.)
 - Program specific capacity may be an issue.
 - Move-In went very well. Thank you to staff and all involved.
 - Thank you to Todd Pfingston for his time as Interim CSU Director. Search will be concluded soon for official hire.
 - MAVCARES-911 Guide was mailed to all staff. Please help identify students that need help and follow-up.

II. Discussion Items

- A. Budget (Rick Straka)
 - Increased enrollment means increased revenue
 - Staff is working on trying to figure out where increased students are (Metro, Online, On campus, etc.)
 - Settlements so far are higher than expected, which is great for employees, but budget needs to be reworked.
 - State insurance plan increase has been built into the budget
 - MSU is looking at a pretty stable budget this year and next
- B. Human Resources (Sheri Sargent)
 - Vacancies were shared.
 - Professional Development Committee is working on January Professional Development Day and Employee Resource Fair.
 - Leadership Institute has 21 participants.
 - The new Director has been hired.
 - Shirley is working with HR on the ASF Fixed Term list.
 - It is important to ASF that the hiring lists be accurate as we use them to allocate dollars to ASF members.
- C. Update on Campus Projects (Ron Fields)
 - See attached handout
 - Please note that completed means useable, it may not mean paint completed, etc.
 - Link has the concrete poured. Hoping that horseshoe lot is back in use in about 3 weeks; 1st week of October to have library main doors useable; 3rd week in October to have link completed.
 - Fountain is complete. Concrete needs to cure. Artist wants the look of the sculpture to be patina (so it will not be refinished). Diseased trees near the new fountain are being removed.
 - Campus Master Plan almost completed; Campus Carbon Imprint is complete; Campus Athletic Master Plan started
- D. Maps to Graduation (Wells)
 - Dr. Wells is passionate about this effort

- MSU was allocated funds from the System Office to complete. Currently templates and Strategies are being looked at.
 - ASF would like to know how we can support this effort and would like to be involved in conversations, as the process is ongoing.
- E. Announcing New Hires (MSUAASF)
- Dr. Wells welcomes input, concerns, etc.
 - President Davenport said all cabinet positions are done the same
 - There is not a hard and fast rule.
 - ASF is concerned that a number of Director positions/important campus positions have not been announced to the campus.
 - Administration is open to discussions on this matter.
- F. Shared Services/Collaborative Sourcing (Rick Straka)
- Systemwide contracts (like new Staples) are expected to be followed by MSU. System office will receive rebates based on the buying power of the entire system.
 - It is seen that this is the start of a new trend.
 - As for shared services. Rick sees that MSU will be asked to provide services to some of the smaller schools. We have already been approached about Safety and Security; Institutional Research.
 - Dr. Wells shared that they are currently looking at a way to have IRB's that include more than one campus to be collaborative.
 - MSU is looked to as a leader and will be leveraged to help the system. The dollars saved should come back to MSU directly.
- G. Charting the Future (President Davenport)
- Chancellor is interested in input by October 23rd.
 - There are reservations at all campuses.
 - Regionalization of campuses is controversial. Will campuses lose their identity?
 - As of right now there are more questions than answers.
 - MSU will cooperate and yet we plan to be a leader for the system.
- H. Star ID (Ed Clark)
- Mike McLaughlin shared that they are testing services to have campus accounts converted over to Star ID
 - See attached
 - IT is currently being the 1st pilot group
 - Asking for volunteers to be 2nd pilot group
 - All of the campus will be converted over winter break (this will be aligned after grades are submit, etc.)
 - The hope is that all sign-ins will be Star ID and Password (Tech ID and PIN will go away after a time)
- I. Homecoming (David Jones)
- Big Week—September 23-28
 - Asking for involvement from all of campus
 - Show your Maverick Pride
- J. Copyright Law (Kent Clark)
- Asking for campus help to raise awareness about copyright violation.
 - Many issues are photos that people take off websites without permission. The views and impressions often determine the settlement.
 - MSU is working not to violate copyright laws on websites.
 - Contact Printing Services for information on campus photos as well as stock photos to use online.

Submitted by Jean Clarke