

DRAFT Notes
MSUAASF Meet and Confer
May 8, 2014

Attendance: R. Davenport, S. Murray, K. Greer, M. Wells, E. Clark, D. Snaza, D. Jones, R. Straka, B. Jones, M. Worrell, M. Lagerquist, J. Myers, R. Wheeler, L. Meidl, J. Clarke

I. Informational Items

- A. Notes from April 17, 2014 notes were reviewed. No changes were recommended.
- B. MSU President's Report (President Davenport)
- Three sessions of commencement will be held on Saturday.
 - Thank you to all employees that helped with the flower planting.
 - Legislative Relations-both the house and senate adopted the MnSCU list that has the Clinical Sciences Building as 9th in priority. Now we just wait to see what the Governor does.
 - Charting the Future-All committees have been identified. There are 9 members of committees from MSU.
 - Upcoming dates: August 12th Presidents Retreat; August 18th Convocation
- C. MSUAASF Report (Shirley Murray)
- This will be Shirley's last meeting as President as ASF is holding elections this month.
 - Goodbye to Jen Myers and thank you for her service to ASF over the years.
 - ASF would like to thank the administration for the spirit and collaboration over the year. The open communication stream has been appreciated.
 - There are 1600 people participating in commencement on Saturday, which is the largest number ever.
- D. Vice President Student Affairs & Enrollment Management Report (David Jones)
- Student Affairs celebrated with an end of the year celebration.
 - Thank you for the feedback provided on the Enrollment Management Model.
 - We are on trend for the greatest number of applications ever.
 - Admitted UG up 2.5%; Grad up 18.6%; International UG up 5.3%; Grad up 91%; Intent to enroll down 2.5% (60 people) and transfer down 6.5% (60 people)
 - We are doing well compared to other MnSCU schools.
 - There is heavy communication to those that are eligible to enroll for fall semester, but have not yet enrolled. We are up 70 headcount for fall.
 - Marilyn Wells would like to thank our members for the Extended Education event that is meant to recruit, admit and advise students all at the event.

II. Discussion Items

- A. Budget (Rick Straka)
- Not a lot of change at this point.
 - FY15 reallocation is meaning a decrease in allocation because of the buy down for tuition.
 - Charting the future is looking at the allocation model.
 - The legislature has proposed 17 million in supplemental funding.
 - We are OK for the next two years unless something drastic changes. We have an unknown inflation at this point.
 - Housing reservations are higher than the intent to enroll, so we are hoping that they are more accurate.
- B. Human Resources (DeeAnn Snaza)
- Vacancies were shared.
 - There was some approved unclassified positions approved by cabinet this week, so there will be openings and new positions coming. Please be patient with HR because of all the hiring.
 - Just a reminder that Fixed Term and Search Waiver need to go to ASF members first.
 - Summer Office Hours begin May 12th.

- C. Assistant VP for Undergraduate Education Plans (ASF)
- Dan Cronn-Mills did a great job in the role and he will be working hand in hand with the new AVP. Dan is moving to the CDS Coordinator position. He will work closely with mapping and AgileGrad.
 - The International Work has been put in its own position.
 - This position has been redesigned to do more helping of “middle” and “higher” students and less on time on those that have been suspended.
 - Dr. Wells understands the need for stability so there will be a call for a 2-year interim and a national search will be conducted during the interim period.
- D. Sports Bubble (ASF)
- After the feasibility study, it has been determined that a private gift/student fee/general fund allocation will be needed to not run in a \$250,000-300,000 deficit.
 - The sports bubble is in the long-term plans, but the funding needs to be addressed before it will be a reality.
- E. Orientation Pilot Plans (ASF)
- Dr. Jones stated that the conversations started two years ago and he asked that one-day orientation sessions be piloted. Many MnSCU schools do a one-day orientation. This was based on national trend and feedback from participants.
 - Two years ago the Parent Program and Student Program were separated.
 - This year the one-day programs are to deliver the information needed and look at what elective information could be moved to welcome week, electronic, etc.
 - First Orientation program filled was the one-day session in June.
 - Rick Straka added there is a moratorium on new orientation fees at MnSCU.
- F. Meet and Confer after Legislative Session (ASF)
- After discussion, date has been set to June 4th at 8:30 A.M.
- G. Request for Timely Appointments to Sub-Meets in FY15; Co-Chair Orientation (Marilyn Wells)
- Dr. Wells is asking for appointments early in the academic year. She is planning training for sub-meet leaders.
- H. Higher Learning Commission Site Visit March 28-29, 2016 (Marilyn Wells)
- MSU is on the Open Pathways process to accreditation. The site visit will include talking to a wide variety of people.
 - Three sets of documents are required to be given to HLC stating what we did to maintain accreditation.
 - Quality –student learning June 2011-Spring 2015; Assessment on General Education outcomes, etc.
 - Federal Compliance Review-10 areas of regulation and demonstration of how we are in compliance.
 - Assurance Argument-only 35,000 words and 50 pages.

Rick Straka said Thank You to ASF for their work and collaboration through the year.
Marilyn Wells said Thank You for making her first year at the University a good one.

Submitted by Jean Clarke