

DRAFT MINUTES
MSUAASF Meet and Confer
November 21, 2013

Attendance: R. Davenport, S. Murray, D. Jones, D. Snaza, E. Clark, M. Wells, R. Straka, K. Clark, K. Greer, R. Wheeler, B. Jones, J. Myers, M. Worrell, G. Wilkins, M. Lagerquist, J. Clarke

I. Informational Items

- A. Minutes from October 3, 2013 meeting were approved.
- B. MSU President's Report (President Davenport)
- December 16th is the Presidents Chili Luncheon. All are invited.
 - December 14th is Commencement
 - It has been a good semester.
 - Dr. Davenport enjoyed the Diversity Dinner and mentioned that the Chairman of the Board of Trustees was in attendance at the event.
 - Pedestrian Linkage is open
 - MSU is doing great and leading the way in MnSCU
 - Everyone should have received the letter from the Chancellor about Charting the Future. The Board of Trustees approved the 6 goals. Dr. Davenport stated it is improved over past drafts.
- C. MSUAASF Report (Shirley Murray)
- Successful Family Weekend with the largest crowd ever.
 - Diversity Dinner was a success
 - Condolences on the death of Carol Stallkamp. ASF would like to remember her friendship and service to the University.
 - New ASF Stewards have been trained
 - Acknowledge a job well done by all involved in the Residence Hall incident on November 15th.
- D. Vice President Student Affairs & Enrollment Management Report (David Jones)
- Phone calls were made to new 1st year and transfer students.
 - Email communications will be sent to all students not enrolled in Fall Semester courses.
 - When Spring enrollment is complete, any student that has not registered will have their name forwarded to the department chair of their declared major. The department chairs will reach out to them if they are interested.
 - The Vice Presidents office is increasing scholarship awareness at events and plans a scholarship awareness week in February.
- E. Informal Review of University Policies (Lynn Akey)
- There are 13 policies up for review. Please send comments by December 11th on the polices located online: <http://www.mnsu.edu/policies/whatis/review/>

II. Discussion Items

- A. Budget (Rick Straka)
- The budget was based on allocation and tuition increases, which we now know did not happen.
 - Right now we have approximately \$1 million deficit for FY14 and we have the dollars in the reserves to handle this. If we have another \$1 million deficit in FY15, we cannot handle that.
 - Attachment shows the worse case scenario.
 - President Davenport expressed that he not only wants to solve the budget issues, he wants to come out ahead to fund Big Ideas.
- B. Human Resources (DeeAnn Snaza)
- Vacancies were shared.
 - They are filling two positions in HR. Assistant Director and Benefits Specialist. Therese Mullins is retiring.
 - IFO E-timesheet has been pushed back to January.
 - Holiday Break-Limited Hour email to come out shortly
 - DeeAnn will be asking for input soon on the 2014-2015 Holiday Calendar for Veterans Day and Presidents Day.
 - Reminder of Professional Development Day in January.

- C. Update on Extended Learning and Strategic Partnerships- (ASF)
- Our plan goes along with Charting the Future. Extended Learning provides education for anything not in Mankato.
 - Most EL students are Transfer Students
 - Working with Community College Partners
 - The building at 7700 France will be reassessed based on need with Normandale Partnership Center
 - Hope is EL will support the budget, not cost the University extra. The campus will come first and new concepts are being looked at to entice faculty to support EL programs.
 - The academic plan will include needs for the Metro and then programs offered based on that need.
 - Conversations are still happening about fees EL students pay.
- D. Enrollment Update (David Jones)
- Our outreach events will be more intentional this year. March 4th there will be an admissions day at Target Field.
 - Facebook ads are still very successful. 500 clicks a day in the Metro area
- E. Report on Outcome of Free Application Week (David Jones)
- We received approximately 200 more applications than we did a year ago. Often applications that come on free application week are less qualified students.
- F. Four-Year Plans for Completion in Each Major-Progress Update (ASF)
- Educational Delivery Institute has been hired to help with this. They will be on campus January 21, 22, 23 for 3 one day workshops. These workshops can have 25 participants each and are intended to develop curriculum maps. Meetings are not required, but can be beneficial for program/department.
 - Maps are often the easier part of the day. They will also talk about policies that might be barriers.
 - March 25th they will hold a workshop to Focus on Student Success. This workshop will focus on retention and be open to 60 people.
- G. Bulletin-Will hard copies be available for all new student for coming year? (ASF)
- Yes, there will be hard copies available next year.
 - Hope in the future to have a searchable online bulletin, but that will not happen by next year.
- H. Capital Campaign (Kent Clark)
- Successful campaign with 35,973 donors.
 - Demonstrates that people see the value in MSU and want us to excel; people understand the need for financial support; potential is there to do great things with donor support.
 - See attached handout.
- I. Office Supply Transition to Office Max (Rick Straka)
- Office Max and the system office are working to finalize the conversion.
 - There will be an "office max fair" on campus once the conversion is complete.
 - Will increase saving with the use of Office Max.
- J. Incident Debrief (Suzie Dugan)
- Approximately 3pm on Friday, November 15th a call came into security dispatch from 911 stating there had been a stabbing reported in McElroy.
 - An officer was dispatched and Police were onsite when they arrived. A Star Alert was sent. The victim and witnesses were not very forthcoming and the stabber fled. Star Alert was lifted once Law Enforcement realized it was not a random act. 5 individuals have been arrested, 2 of which are current students.
 - What we learned: We need to educate on what "shelter in place" means; we need a more multi-faceted approach to alert people.
 - Security/IT is aware that the Star Alert system has some flaws, the speaker system in the residence communities have issues. It was recommended that updates be sent more often even is the update is "no update, shelter in place still in effect".
 - A Thank you was expressed to security on a job well done.

Submitted by Jean Clarke

The Big Ideas Campaign

Transforming Minnesota State Mankato and the World

In 2011 Minnesota State Mankato publicly launched The Big Ideas Campaign to raise \$75 million. Why? To transform ourselves and change the world through big dreams, big opportunities and big impacts. And we did it.

We surpassed our goal in August 2013 by raising \$77.8 million – the largest campaign success in our history and the largest in the history of the Minnesota State Colleges and Universities System. And we did it, thanks to 105,160 gifts from 35,973 donors.

Here's a sampling of the big ideas this campaign brought to life:

- Construction Management students have access to state-of-the-art Building Information Modeling software.
- Student-faculty teams are diving into the emerging fields of renewable and alternative energy sources at our Centers for Renewable Energy and Automotive Research.
- Education majors are opening their minds in teaching locations ranging from Texas to Australia to the United Arab Emirates.
- Student botanists have access to a treasury of resources at the Darlene & William Radichel Herbarium.
- Prominent thought leaders enrich our intellectual and cultural lives through the Nadine B. Andreas Endowment in Arts and Humanities.
- Students in our Aviation program can afford their flight training.
- Public school teachers can refresh their creative impulses by pursuing a graduate degree in studio arts.
- With the support of the Prairie Island Indian Community, archeological digs near Red Wing provide a unique, real-world experience to students and faculty.
- Students from across campus have hands-on experience working with impoverished children in Belize.
- The Map Library can expand its holdings.
- The College of Business Global Solutions Center can offer real-world learning through the innovative Integrated Business Experience program.

To get a visual glimpse of this campaign's impact, watch the video here: mnsu.edu/bigideascampaign/

The Big Ideas Campaign. A very big idea with powerful, real-world impacts.

 MINNESOTA STATE UNIVERSITY MANKATO

Minnesota State University
Estimated FY14 and FY15 Base Budget Projection
March 2013 vs. November 2013

	<u>March 2013 FY13 and FY14 Budget Projections</u>	<u>November 2013 FY14 Budget Projections</u>	<u>November 2013 FY14 to FY15 Budget Projections</u>
FY13 Budget Base into FY14	Projected Balanced	See Below	
Revenue Change Projections	March Assumption	November Assumption	\$ Change
Tuition Rate Increase (3%)	\$ 2,592,000	\$ 300,000	\$ (2,292,000)
Appropriation Increase (Unrestricted) - Based on Gov/House	\$ 725,000	\$ 2,797,115	\$ 2,072,115
Enrollment Tuition Change	\$ -	\$ 300,000	\$ 300,000
	\$ 3,317,000	\$ 3,397,115	\$ 80,115
Expenditure Change Projections			
Insurance Inflation	10% \$ (1,300,000)	6.5% \$ (845,000)	6.50% \$ (850,000)
Non-Healthcare Inflation	2.25% \$ (2,004,750)	3.25% \$ (2,895,750)	3.25% \$ (2,950,000)
FY12-13 Inflation > Planned		\$ (500,000)	\$ (500,000)
Utility Rate Increases 5%		\$ (170,000)	\$ (170,000)
	\$ (3,304,750)	\$ (4,410,750)	\$ (1,106,000)
Change in Base Budget	\$ 12,250	\$ (1,013,635)	\$ (1,025,885)*
		Cumulative FY14 Plus FY15 Base Deficit	\$ (2,025,885)

Unknown

- Reallocation/Admin Savings
- Share of \$44M MnSCU Target
- MnSCU Seeking \$17M One-Time to Base
- Final Inflation Value

* A \$1M base deficit in FY14 plus an additional \$1M deficit in FY15 produces an estimated \$2M base problem for FY15