

## MSUAASF Representative Summary 2018-2019 for University Shared Governance Committees and MSUAASF Committees

### **University Shared Governance Committees:**

#### **ADA Advisory**

1 member, 1-year term

1. Antonia Yenser

#### **Assessment and Evaluation Sub Meet**

1 member, 2-year term

1. Ken Adams

**Budget Sub Meet and Confer:** Finance and Administration presents current University and MnSCU budgetary information for discussion. Meets one day a week from Sept-April.

2 members, 1-year term

1. Mark Constantine
2. Kenneth Reid

**Board of Trustees Professional Excellence Award for ASF Campus Selection Committee:** Review local nominations for the Professional Excellence Award in cooperation with 3 members of management to recommend two candidates to the President for campus nomination for the MnSCU Board of Trustees Professional Excellence Award. Time Commitment: Reviewing nominations and meeting with the committee to discuss nominations (usually 1 meeting before February 15th)

2 members, 1-year term

1. Karina Clennon
2. Kristel Seth

**Calendar Committee:** Discusses and recommends calendars for upcoming fiscal years.

1 member, 1-year term

1. Nikki Stock

**Campus Evaluation Committee (CEC) Rep:** The task of this committee relates to reviewing salary range.

1 member

1. Kasi Johnson
2. Margaret Hesser (Alternate)

**Commencement Ceremonies Committee:** Coordinates the graduation ceremonies.

2 members, 1-year term

1. Rich Wheeler
2. Shirley Piepho

**Employee Recognition Committee:** A cross bargaining group responsible for planning employee recognition programs.

3-6 members, 1-year term

1. Sarah Linehan
2. Chelsea Skluzacek
3. Becky Gwinn
- 4.

**Extended Learning Sub Meet:** Provides input to Extended Learning on policies, procedures and direction.

1 member, 1-year term

1. Pam Weller

**Fellowships Advisory Board (FAB):** To support the Office of University Fellowships' activities and help fulfill its mission of providing high-ability students with opportunities to apply for prestigious national and international awards and resources to compile competitive applications.

1 member, 3-year term

1. Marie Slotemaker (3<sup>rd</sup> Year)

**Global Education Advisory Council:** The Council is charged with promoting the University's commitment to cultivate global perspectives in the classroom, on campus, in the community, and through cross-cultural and international experiences. Its activities include identifying short-term and long-term goals for internationalizing Minnesota State Mankato based on both the University's Strategic Priorities and the Strategic Plan for Global Education. The Council is also responsible for recommending and developing criteria and processes for proposed international partnerships and activities. The term of service is two years.

2-year term

1. Erica Johnson (2nd term)
2. Brice Matthews (2nd term)
3. Steven Powell (2nd term)
4. Guadalupe Quintero (2nd term)
- 5.

**Graduation Ceremonies (walkers):** Represents MSUAASF among the marching faculty at commencement.

Multiple members, 1-year term

1. Julie Snow
2. John Bulcock
- 3.
- 4.

**Honors Council:** Through the Honors Council, faculty and staff contribute to the development of the Honors Program while advocating for academic excellence throughout campus. The Honors Council is co-chaired by the Honors Program Director and the Dean of Graduate Studies and Research. It meets once per month during the academic year.

1 member, 2-year term

1. Jean Clarke

**Nominations and Elections Committee:** Calls for nominations and conducts balloting for the election of officers in the spring.

2+ members, 1-year term during election year

1. Rich Wheeler
2. Kristel Seth
3. Mel Iverson

**Parking and Transportation Advisory:** Aids in the development of campus parking policies.

1 member & 1 alternate, 1-year term (the alternate can make motions during meetings but can only cast a vote when the prime rep is unavailable or elects not to vote)

1. Alexis Paladini (voting member)
2. Shirley Piepho (alternate)

**Parking Appeals Board:** A representative and a proxy are needed to represent MSUAASF on a Board that hears parking violation appeals. Meetings are typically held 1-2 times per month.

1 member & 1 by proxy, 2-year term

1. Jeremy Riesenber
2. Jodi Malecha (Proxy)

**Planning Sub-Meet and Confer:** Reviews long range planning goals and objectives for the University.

1 member, 1-year term

1. Deb Schulz

**Policy Consultation and Approval:** Coordinate policy review and approval process for the University.

1 member, 1-year term

1. Mike Altomari

**President's Commission on Diversity:** Advises the President on diversity issues and makes recommendations for enhancing campus diversity, climate, and inclusion.

2 members, 2-year term

1. Karen Anderson (2<sup>nd</sup> Year)
2. Priscilla Perez

**President's Commission on the Status of Women:** Advises the President on issues that impact women and makes recommendations for improving the status of women on campus.

2 members, 2-year term

1. Rachel Tanquist (2<sup>nd</sup> Year)
2. Maddie Smart

**Professional Development:** Generally plans the annual Professional Development Day and other related events throughout the year.

Multiple members, 1-year term

1. Katie Hodgden
2. Logan Campa
3. John Bulcock

**Professional Improvement Funds:** Reviews PIF funding applications for professional travel and activities. Sabbatical-related issues may also be discussed. Group meets at least three times/year.

3 members, 1-year term

1. Jennifer Parker
2. Nikki Stock
3. Antonia Yenser

**Safety Committee:** Actively promotes and pursues safe work conditions, areas, and methods for all employees, students, and guests to the University.

1 member, 1-year term

1. Wendy Schuh

**Student Conduct Board:** Three to five MSUAASF members serve on the University Judicial Board to hear alleged violations of the Statement of Student Responsibilities that could result in suspension or expulsion, if substantiated. Training required, along with anticipated 1-2 hearing panels per term.

1-year term

1. Greg Wilkens
2. Jodie Ward
3. Beth Claussen

**Technology Roundtable**

1 member, 3-year term

1. Bobbi Urban (2<sup>nd</sup> term)

**University-wide Environmental Committee:** Advise the University President and the University Community on environmentally friendly practices and sustainable facilities and practices.

1 member, 2-year term

1. Wendy Schuh

**Supports Shared Governance and MSUAASF**

**Grievance Officers:** Assists MSUAASF members with contractual concerns. Group will meet 2-4 times per year for ongoing training, coordination, and to “on-board” new Grievance Officers.

Current Grievance Officers:

1. Shirley Murray (MSUAASF Grievance Officer Coordinator)
2. Rich Wheeler (State Grievance Officer)
3. Sara Granberg-Rademacker
4. Margaret Hesser
5. Oscar Gonzalez
6. Kristel Seth
7. Jamie Van Boxel

**MSUAASF Committees:**

**Legislative:** Keeps membership aware of legislative activities impacting the university and the bargaining unit.

1 member, 1-year term

1. Sara Granberg-Rademacker

**Membership:** Promote full membership in MSUAASF.

Multiple members, 1-year term

1. Ginny Walters
2. Mandy Weister
3. Logan Campa
4. Julie Snow

**Internal Audit Committee:** Review the previous fiscal year’s MSUAASF budget, itemized revenues and itemized expenses by October 1. The time commitment for this role should be minimal, 1-2 hours

per year. The committee needs to have at least 3 full share members, one of whom needs to be a local MSUAASF officer. Our local treasurer will serve as a non-voting, ex-officio member.

1. Exec Team Member: Mel Iverson
2. Ex-Officio: Current MSUAASF Treasurer (Marie Slotemaker)
3. Todd Pfingsten
4. Linda Meidl

**Social Committee:** A 3-5 member group charged with organizing MSUAASF social activities throughout the year. It is anticipated that there will be a minimum of 1 social event per semester.  
3-5 members, 1-year term

1. Sarah Frazier
2. Becky Gwinn
3. Maddie Smart