

DRAFT MINUTES
MSUAASF Meet and Confer
October 3, 2013

Attendance: R. Davenport, S. Murray, E. Clark, K. Greer, B. Jones, R. Wheeler, M. Worrell, G. Wilkins, M. Lagerquist, R. Straka, S. Snaza, J. Myers, L. Meidl, D. Jones, M. Wells

I. Informational Items

- A. Minutes from 9/5/13 meeting were approved, with compliments on the structure and brevity of the minutes.
- B. MSU President's Report (President Davenport)
 - A big thanks for everyone who helped make Homecoming 2013 successful. Despite the rain, President Davenport couldn't have asked for better events & school spirit.
- C. MSUAASF Report (Shirley Murray)
 - Acknowledge the work of our members with: Homecoming, National College Fair, Employee Resource Fair. The National College Fair garnered 2,400 student contacts.
 - At the general membership meeting in September, MSUAASF gathered input on "Charting the Future". The unit will be submitting feedback. There is support for the concept of consolidated services, but that needs to be figured out from the bottom up, not the top down. There are also concerns about implementation.
- D. Student Affairs Associate Vice President Report (David Jones)
 - Founders Day is Monday, October 7th – celebrating the 145th anniversary
 - Family Weekend is October 11 – 13. Thank you MSUAASF for your efforts in planning for a successful weekend with parents and family members.
 - New CSU Director Mark Constantine will start on October 14th

II. Discussion Items

- A. General Budget Update (Rick Straka)
 - As of September, \$300,000 ahead of last year for tuition revenue, but contract settlements will take up that money. We are in a better situation than our colleagues in MnSCU.
 - Another bump in retention (we increased this year) will help with that revenue stream
 - The Fountain is complete minus a few adjustments to the nozzles
 - The pedestrian link between the library and CSU should be open the first week in Nov.
- B. HR Topics (DeeAnn Snaza)
 - Welcome back DeeAnn as the new director of Human Resources
 - Vacancies were shared and a few positions will be double-checked for end dates and position titles/names
 - The Affordable Care Act is now in effect and new employees as of September 15th will get notice of MN Care. This will be included in offer letters.
 - Employees who receive only partial paid employer contribution may be eligible, as well as student employees. If you work with students, they may ask you questions. Refer them to the MN Care information as we (employees/supervisors) cannot give advice or suggestions.
- C. Pedestrian Safety (MSUAASF)
 - Concern from members about safety, especially when pedestrians are traveling by many means like skateboards, bicycles, scooters, etc.
 - It's everyone's responsibility to remind people of safe travel

- D. Conduct Update (MSUAASF)
- Numbers have been similar to previous years.
 - Arrests have been down – a total of only 16 the first weekend of school, but that is because a state grant that funded patrol time was not received this year
 - Seeing a growth in non-students getting citations while visiting students
 - Increase in marijuana use
 - However, grounds reports spending less time cleaning up cigarette trash
- E. CRM Update (MSUAASF)
- The university is looking at a new product for CRM (Customer Relations Management). Different departments on campus use different ones right now. The use of a single source could help with recruiting and retention through the life cycle of a student all the way to becoming an alum.
 - Currently using Hobson's but are also looking at RightNow.
 - MSUAASF encourages communication with all stakeholders before a decision is made
- F. Actions to Improve ITS Support Services (Ed Clark)
- ITS plans on doing listening sessions around campus to hear what employees and departments value, are frustrated with and have suggestions on. No topic is off the table.
- G. Star ID Implementation (Ed Clark)
- Using Star ID as a single sign-on will be required in mid-December. ITS will be doing various things to spread the word including kiosks in high traffic areas. The pilot program is happening in October and early adopters will have a chance to convert in November. Thanks in advance for your patience with this large project!

Submitted by Jen Myers