

ASF Meet and Confer Notes

Thursday, November 13th, 2014

Meeting Chair: President Davenport

1. I. Information Items
 - a. Review of Notes
 - i.
 - b. MSU President's Report
 - i. R. Davenport spoke about Charting the Future and vote of no-confidence by faculty related to Chancellor Rosenstone. R. Davenport stated we need to get back on track with CTF. Issues are to be discussed and improved. MSSA voted yesterday to continue to support CTF. MSSA decided not to take up a vote of no-confidence regarding Chancellor Rosenstone. R. Davenport believes MSU community should push forward with all our initiatives and continue to set the bar in all areas, from Student Affairs to Academic Affairs. R. Davenport appreciates the support of MSUAASF. R. Davenport personally supports CTF.
 - ii. New Dining Hall was recently approved.
 - iii. (R. Straka) Breaking the ground on new Clinical Sciences. Rising construction materials costs are increasing nervousness regarding likelihood of costs coming in high, mainly due to new Viking Stadium and dam repair on Mississippi River.
 - iv. Veterans recognition event took place yesterday, this was a success.
 - v. Elections result—GOP assumed control over the House, this means we play different politics, a bit unknown at the time how appropriations will roll-out related to the House Higher Ed committee. Economic forecast is a few weeks out.
 - c. MSUAASF President's Report (K. Seth)
 - i. Successful family weekend Oct 31-Nov 2nd. This was the largest family weekend to date with 524 families in attendance. Many ASF members make this weekend successful, so we are thankful to them.
 - ii. Many members attended the CTF Gallery Walk.
 - iii. A MSUAASF professional development day was held in St. Cloud on October 30th. There were 4 local members that attended (Jamie Van Boxel, Greg Wilkins, Sara Granberg-Rademacker, and Liz Whitcomb). Shirley Murray and Rich Wheeler were a part of this day as well. It was a great opportunity for our members to network with other members from the other 6 MnSCU Universities.
 - iv. Thank you to leadership for always being willing to have open conversation with us. It is very appreciated.
 - d. VP of Student Affairs and Enrollment Management Report (D. Jones)
 - i. Thank you for a successful Family Weekend with record numbers.
 - ii. October was college awareness month—3200 admission applications received that week. Below last year's number, but difficult to compare given changes in structure.

- iii. Student Affairs has lots of open positions. Thank you to membership for all the roles they play in searches—chairing, serving as representatives, etc.
 - 1. One position highlighted-New Admissions Officer—this is a partnership between Student Affairs and Institutional Diversity bringing a focus on a portion of the metro area. This will allow for a more strategic approach in regions that we have pulled a number of students from historically.
 - 2. 2nd annual kickball game—SA won, MSSA appreciated the event. Thanks to members who participated.
- e. SaVE Act/MNSCU Sexual Violence Prevention D2L Training (L. Hanson)
 - i. 6 posters will go into the community.
 - 1. 1 promotes a phone app (Circle of 6) that connects individuals to 6 friends when in crisis or too intoxicated, or need an exit in a critical situation. This poster is currently being distributed.
 - 2. The other 5 posters are prototypes currently that will be finalized and disturbed in December and during the Spring Semester. Topics include:
 - a. Consent
 - b. Stalking
 - c. Dating and Relationship Violence (romantic or intimate)
 - d. Definition of Sexual Assault
 - e. Resources for assistance
 - ii. D2L module will be launched in the spring semester.
 - iii. Speakers/presenters will be coming to campus in the spring.
 - iv. “Can I Kiss You” presentation coming in the January/February. Working to encourage faculty to offer extra credit for student participation. No commitment on the fall, it is an option.
- f. Policies for Review (L. Akey)
 - i. Hopefully everyone has received an email directing them to the website outlining these policies.
 - ii. Revised version of the below policies will be posted in February, followed by a 45 day review period before drafters will send policies to Vice Presidents for review and recommendation to the President.
 - iii. A number of MSUAASF members have been serving as policy drafters. S. Knoppa is the MSUAASF rep. Thank you to her for her work.
 - iv. The following Policy Drafts are presented for informal review (Nov 7-Dec 11)
 - 1. Revised Policies:
 - a. Academic Re-Evaluation
 - b. Continuing Professional Education
 - c. Illumination Standards
 - d. Lock, Key, and Electronic Access Control
 - e. Minors on Campus
 - f. Pets on Campus
 - g. Post-Secondary Enrollment Option
 - h. Protection of Human Subjects in Research
 - i. Responding to Issues of Research Misconduct

- j. Recognized Student Organizations, Privileges, and Responsibilities.
 - k. Satisfactory Academic Progress for Undergraduate Students
 - l. Student Education Records
 - m. Student Financial Aid Eligibility: SAPS
 - n. Undergraduate Admissions *
 - o. Undergraduate Requirements for Degree/Award *
2. New Policies
 - a. Lactation spaces for gender-neutral restrooms in new construction/renovations *
 - b. Recording of classroom lectures and materials *
 - c. Zero credit hour courses *
 3. Copies can be accessed at www.mnsu.edu/policies/whatis/review
 4. Send feedback to lynn.akey@mnsu.edu no later than December 11, 2014.
 5. Questions from S. Murray. Which ones have the most changes?
Answer: they are "*" on the list above. S. Murray: members should pay particular attention to the * policies.

2. Discussion Items

a. Budget (R. Straka)

- i. Our budget is 1 million out of balance.
- ii. 2016 is a budget year in the MN legislature.
 - 1. \$142 million dollar request (3% increase)
 - 2. Concern that the legislature will focus on increase. The trustees do not want to give away authority to manage fiscal matters to the legislature.
 - 3. Revenue forecast at the end of this month. State is about 46 million behind this month, was ahead in September. We are trending in the right direction.
 - 4. Mid to late April before there is clarity on money going to higher education.
- iii. Retaining more students from fall to spring lessen million dollar out of balance projection. Retain more from spring to fall will also help lessen the million dollar shortfall from year-to-year.
- iv. (R. Davenport) Cuts to non-personnel areas if we can't lessen the shortfall.

b. HR Topics (D. Snaza)

- i. HR Vacancies Shared via email.
- ii. 2015/16 holiday calendar will be sent out for input on substitute holidays. Final decision in January.
- iii. Winter break office hours communication will be coming out. Employees cannot be required to take time off. Dec 24-31 is the date range for limited office hours.
- iv. Professional Development Day—Wed. January 7th. Call for proposals is coming out soon.

- c. Law Enforcement Proposal for City of Mankato (D. Jones, T. Miller)
 - i. T. Miller Overview-Mankato DPS has always had jurisdiction of the MSU campus. We have a responsibility to provide police services. We have a good relationship with Campus Security, but different responsibilities than Campus Security.
 1. Threats and risks to Mankato identified areas (schools, mall, downtown area, and MSU campus) of greatest risk. Student resource officers in the Mankato schools have been increased. The school district pays for one of the 1.5 officers in the city schools.
 2. Community policing/governance philosophy is about partnerships and trust-building with the community. 2010-community was divided into districts/neighborhoods.
 3. M. DeRose is the district commander for MSU, along with 2 officers. There is a need to expand this. 2 new officer positions will be dedicated to downtown, the other officer will be assigned to the surrounding campus area (includes off campus student residential areas).
 4. Prime objective is education and prevention when an officer spends 40 hours a week on campus on a varying schedule. This officer will build relationships with faculty, staff, and students.
 5. He would like to see this program grow. MN Law prevents MnSCU universities from having police forces. The U of M universities do have their own police forces.
 6. St. Cloud has a partnership with the St. Cloud Police department (3 officers)
 7. Model for MSU: 1 officer, fully funded by the City of Mankato, assigned to MSU campus, in classrooms when invited, at football games, etc.
 8. They will “hire” for this assignment within their experienced police ranks and have begun accepting applications from those interested. Officer will have flexible work hours (nights, days, weekends, etc.). Campus personnel will take part in the interviews and selection process of the officer who will be assigned to campus.
 9. The police department is diverse and representative of this community (gender, ethnicity). Many officers are MSU graduates.
 10. Education, partnerships, and problem solving will be the role for this one officer. There is a desire for there to be more than one officer for this campus.
 11. Most students are used to having an officer in their schools, especially students from Mankato.
 12. Less than half of the crime in the US is reported.
 - ii. C. Lindsay—What is the focus of the officer? Response: The officer will work with MSU constituents to determine needs. There are some training areas related to emergency management that they have as a starting point for this officer to focus on.

- iii. H. Morris—Will the officer be housed on campus? Response: Not decided yet. No discussions yet if there will be a sub-station here, or an office location.
- iv. H. Morris—The issue is not as much about police officers as it is about guns. People are trying to come to grips with this. Response: Peace officers in the USA have always carried guns. Most never use it beyond training or dispatching a deer hit by a car.
 - 1. 90% of mass casualty incidents occur in gun free zones (schools, malls, hospitals). Officers are humans, they will make a mistake, but the best people get hired and they get the best training. They are held accountable to the decisions they will make. It is highly unlikely that a mistake related to a gun will happen here. 99% of police officers are well intended professionals.
 - 2. A quicker response to these mass casualty and domestic related situations will save lives.
- v. President—This is about safety and crime prevention. DPS has always had jurisdiction on our campus. DPS has always been present here, and this has had a profound impact on our campus.
 - 1. General Counsel has verified all the laws that allow for this type of arrangement.
- vi. K. Seth-What cultural competency training will be provided? Response: This is a part of an officer's degree and skills training. All MN officers must have a degree which includes diversity training. DPS has special training related to special populations in Mankato. Staff regularly outreach to these communities.

d. Tobacco-Free Task Force Update

- i. (R. Straka). Believes group came to consensus related to a plateau with compliance to this policy. A fiscal penalty will be required to get more compliance. Other universities haven't wanted to pursue legislation on this topic.
- ii. Concerns about how to staff an educational consequence related program. Costs associated with offenders taking these programs don't fully cover staffing costs to the university.
- iii. Board policy might support a smoking fine. Does legislative policy allow this?
- iv. Many questions:
 - 1. How to implement this? Who is responsible for enforcement? What is the impact related to confrontation between community members.
 - 2. R. Davenport—Other MnSCU campuses feel they are doing a good job with their tobacco free campus. We stand alone as an institution worried about this. We have higher standards. General Counsel is being asked to interpret existing laws.

e. Ford Hall Air Quality Update (R. Straka)

- i. Meeting Nov 14th going over results of air quality tests. Building engineers are running formulas. By holiday break, a presentation of results, the situation, and what action will come next will be promoted.
 - ii. Initially, some chemicals have been moved to another buildings with different ventilation systems.
 - iii. Shutting system down impacts heat (building is only at 50 degrees when that happens).
 - iv. No tests have come back at unsafe levels to date, although you can smell some chemicals, levels are within safety standards.

- f. Graduate Graduation Ceremony Update (K. Clark)
 - i. No decision has been made. Seeking input still. Faculty have been asked to provide comments by the end of the semester.
 - ii. Recommendation will come early next semester.
 - iii. MSUAASF is invited to provide feedback formally or informally to K. Clark by the end of the semester.

- g. Residence Hall Incident Questions (D. Jones)
 - i. Incident involved a student employee who used access associated with employment position to gain access to undergraduate student's room. Room owner was startled and responded appropriately. She should be applauded for her efforts.
 - ii. Residential Life and Campus Security were quickly able to identify the person, within 6 hours of incident.
 - iii. Since then, Residential Life has been asked to audit security and keys. This particular individual did not present prior concerns.
 - iv. All employees with access to student rooms are required to take a background check.
 - v. News media said that "this will never happen again." That statement was not made by campus administrators.
 - vi. J. Clark and NSFP played an important role in responding to families related to this incident.

Respectfully Submitted: Jamie Van Boxel; MSUAASF Secretary